# BUENA VISTA COUNTY INDEPENDENT AUDITOR'S REPORTS BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS

JUNE 30, 2014

# Table of Contents

Officials		Page 3
Independent Auditor's Report		4-6
Management's Discussion and Analysis		7-13
Basic Financial Statements:	<u>Exhibit</u>	
Government-wide Financial Statements:     Statement of Net Position     Statement of Activities Governmental Fund Financial Statements:     Balance Sheet     Reconciliation of the Balance Sheet - Governmental Funds to the     Statement of Net Position     Statement of Revenues, Expenditures, and Changes in Fund Balances     Reconciliation of the Statement of Revenues, Expenditures, and Changes     in Fund Balances - Governmental Funds to the Statement of Activities Proprietary Fund Financial Statements:     Statement of Net Position     Statement of Revenues, Expenses, and Changes in     Fund Net Position     Statement of Cash Flows Fiduciary Fund Financial Statement:	A B C D E F G	14 15 16 17 18 19 20 21 22
Statement of Fiduciary Assets and Liabilities - Agency Funds Notes to Financial Statements	J	23 24-40
Required Supplementary Information:  Budgetary Comparison Schedule of Receipts, Disbursements, and Changes in Balances - Budget and Actual (Cash Basis) - All Governmental Funds Budget to GAAP Reconciliation  Notes to Required Supplementary Information - Budgetary Reporting Schedule of Funding Progress for the Retiree Health Plan		42 43 44 45
Supplementary Information:	<u>Schedule</u>	
Nonmajor Governmental Funds: Combining Balance Sheet Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances	1 2	47 48
Agency Funds: Combining Schedule of Fiduciary Assets and Liabilities Combining Schedule of Changes in Fiduciary Assets and Liabilities Schedule of Revenues by Source and Expenditures by Function - All Governmental Funds Schedule of Expenditures of Federal Awards Notes to the Schedule of Expenditures of Federal Awards	3 4 5 6	49 50 51 52 53
Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of Financial Statements Perf in Accordance with <i>Government Auditing Standards</i>		54-55
Independent Auditor's Report on Compliance for Each Major Federal Program a Control over Compliance Required by OMB Circular A-133	and on Internal	56-57
Schedule of Findings		58-61

# **BUENA VISTA COUNTY**

# **OFFICIALS**

NAME	<u>TITLE</u>	TERM <u>EXPIRES</u>
Dale Arends	Board of Supervisors	Jan. 2015
Ken Hach	Board of Supervisors	Jan. 2015
Paul Merten	Board of Supervisors	Jan. 2015
Don Altena	Board of Supervisors	Jan. 2017
Rhonda Ringgenberg	Board of Supervisors	Jan. 2017
Susan Lloyd	County Auditor	Jan. 2017
Kathleen Bach	County Treasurer	Jan. 2015
Shari O'Bannon	County Recorder	Jan. 2015
Gary Launderville	County Sheriff	Retired March 2014
Doug Simons	County Sheriff	Nov. 2014
Doug Smions	County Constitution	
Dave Patton	County Attorney	Jan. 2015
	= = ====y = <b>x</b>	
Kathy Croker	County Assessor	Jan. 2016
•	<u>-</u>	

#### HUNZELMAN, PUTZIER & CO., PLC

CERTIFIED PUBLIC ACCOUNTANTS

JEFFORY B. STARK, C.P.A.
JASON K. RAVELING
TAMMY M. CARLSON, C.P.A.
RICHARD R. MOORE, C.P.A. (RETIRED)
WESLEY E. STILLE, C.P.A. (RETIRED)
KENNETH A. PUTZIER, C.P.A. (RETIRED)
W. J. HUNZELMAN, C.P.A. 1921-1997

P.O. BOX 398 1100 WEST MILWAUKEE STORM LAKE, IOWA 50588 712-732-3653 FAX 712-732-3662 www.hpcocpa.com

#### **INDEPENDENT AUDITOR'S REPORT**

To the Officials of Buena Vista County:

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Buena Vista County, Iowa, as of and for the year ended June 30, 2014, and the related Notes to Financial Statements, which collectively comprise the County's basic financial statements listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the County's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Basis for Adverse Opinion on Governmental Activities and Secondary Roads Fund

Management has not recorded the materials and supplies inventory in governmental activities or the Secondary Roads major fund. Accounting principles generally accepted in the Unites States of America require that the inventory be recorded, which would increase the assets and net position, and decrease the expenses of the

governmental activities and the Secondary Roads major fund. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities and the Secondary Roads major fund is not reasonably determinable.

#### Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities and Secondary Roads Fund" paragraph, the financial statements referred to previously do not present fairly the financial position of the governmental activities and the Secondary Roads major fund of Buena Vista County as of June 30, 2014, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Unmodified Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major funds, except the Secondary Roads fund, and the aggregate remaining fund information of Buena Vista County, as of June 30, 2014, and the respective changes in its financial position and, where applicable, its cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### Other Matters

#### Required Supplementary Information

U.S. generally accepted accounting principles require Management's Discussion and Analysis, the Budgetary Comparison Information, and the Schedule of Funding Progress for the Retiree Health Plan on pages 7 through 13 and 42 through 45 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with U.S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Buena Vista County's basic financial statements. We previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for each of the years in the five year period ending June 30, 2009 (none of which are presented herein), and expressed qualified opinions on those financial statements because the materials and supplies inventory was omitted. We also previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for each of the years in the four year period ending June 30, 2013, (none of which are presented herein), and expressed an adverse opinion on those financial statements because the materials and supplies inventory was omitted. The supplementary information included in Schedules 1 through 6, including the Schedule of Expenditures of Federal Awards required by U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities and Secondary Roads Fund" paragraph, it is inappropriate to and we do not express an opinion on the supplementary information referred to above.

#### Other Reporting Required by Government Auditing Standards

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In accordance with *Government Auditing Standards*, we have also issued our report dated March 20, 2015, on our consideration of Buena Vista County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Buena Vista County's internal control over financial reporting and compliance.

March 20, 2015

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Buena Vista County provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2014. We encourage readers to consider this information in conjunction with the County's financial statements, which follow

#### 2014 FINANCIAL HIGHLIGHTS

- Revenues of the County's governmental activities decreased 8.2%, or approximately \$1,589,000, from fiscal year 2013 to fiscal year 2014. Charges for service increased approximately \$116,000; operating grants, contributions, and restricted interest increased approximately \$499,000; property tax revenues increased approximately \$426,000; and capital grants, contributions and restricted interest decreased approximately \$2,570,000.
- Program expenses of the County's governmental activities were 7.3%, or approximately \$1,026,000, higher in fiscal year 2014 than in fiscal year 2013. Public safety and legal services expenses increased approximately \$187,000; mental health expenses increased approximately \$109,000; roads and transportation expenses increased approximately \$174,000; administration expenses increased approximately \$150,000; non-program expenses increased approximately \$335,000.
- Buena Vista County's net position increased \$2,638,567, or approximately 8.2%, from June 30, 2013, to June 30, 2014, partly due to State funding of Secondary Road projects through Farm to Market Funds, purchasing of capital assets, and repayment of long term debt.

#### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

- Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the County's financial activities.
- The Government-wide Financial Statements consist of a Statement of Net Position and a Statement of Activities. These provide information about the activities of Buena Vista County as a whole and present an overall view of the County's finances.
- The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Buena Vista County's operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining financial statements provide information about activities for which Buena Vista County acts solely as an agent or custodian for the benefit of those outside of County government (Agency Funds).
- Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.
- Required Supplementary Information further explains and supports the financial statements with a comparison of the County's budget for the year, as well as presenting the Schedule of Funding Progress for the Retiree Health Plan.
- Supplementary Information provides detailed information about the nonmajor governmental funds and the individual Agency Funds. In addition, the Schedule of Expenditures of Federal Awards provides details of various federal programs benefiting the County.

#### REPORTING THE COUNTY'S FINANCIAL ACTIVITIES

Government-wide Financial Statements

One of the most important questions asked about the County's finances is, "Is the County as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information which helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting and the economic resources measurement focus, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account, regardless of when cash is received or paid.

The Statement of Net Position presents financial information on all of the County's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the reported as net position. Over time, increases or decreases in the County's net position may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The Statement of Activities presents information showing how the County's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future fiscal years.

The County's governmental activities are presented in the Statement of Net Position and the Statement of Activities. Governmental activities include public safety and legal services, physical health and social services, mental health, county environment and education, roads and transportation, governmental services to residents, administration, interest on long-term debt, and non-program activities. Property tax and state and federal grants finance most of these activities.

#### Fund Financial Statements

The County has three kinds of funds:

1) Governmental funds account for most of the County's basic services. These focus on how money flows into and out of those funds, and the balances left at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Mental Health, Rural Services, and Secondary Roads, and 3) the Debt Service Fund. These funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund financial statements provide a detailed, short-term view of the County's general governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the County's programs.

The required financial statements for governmental funds include a balance sheet and a statement of revenues, expenditures, and changes in fund balances.

2) A proprietary fund accounts for the County's Internal Service, Employee Group Health Fund. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the County's various functions.

The required financial statements for proprietary funds include a Statement of Net Position, a Statement of Revenues, Expenses, and Changes in Fund Net Position, and a Statement of Cash Flows.

3) Fiduciary funds are used to report assets held in a trust or agency capacity for others which cannot be used to support the County's own programs. These fiduciary funds include Agency Funds that account for emergency management services and the County Assessor, to name a few.

The required financial statement for fiduciary funds is a Statement of Fiduciary Assets and Liabilities.

#### REPORTING THE COUNTY'S FINANCIAL ACTIVITIES - (Continued)

Reconciliations between the government-wide financial statements and the governmental fund financial statements follow the governmental fund financial statements.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of financial position. The analysis that follows focuses on the changes in the net position of governmental activities.

Net Position of Governmental Activities					
	Jun	June 30,			
	2014	2013			
Current and other assets	\$20,824,288	\$23,537,677			
Capital assets	30,056,288	29,050,676			
Total assets	_50,880,576	52,588,353			
Long-term liabilities	6,417,987	10,576,119			
Other liabilities	766,085	984,997			
Total liabilities	7,184,072	11,561,116			
Deferred inflows of resources	9,011,636	8,980,936			
Net position					
Net investment in capital assets	23,136,289	21,773,820			
Restricted	7,484,152	9,572,755			
Unrestricted	4,064,427	699,726			
Total net position	\$34,684,868	\$32,046,301			

Net position of Buena Vista County's governmental activities increased 8.2% (34.7 million compared to \$32 million). The largest portion of the County's net position is invested in capital assets (e.g., land, infrastructure, intangibles, buildings and equipment), less the related debt. The debt related to the investment in capital assets is liquidated with resources other than capital assets. Restricted net position represents resources subject to external restrictions, constitutional provisions, or enabling legislation on how they can be used. Unrestricted net position — the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements — increased from approximately \$700,000 at June 30, 2013 to approximately \$4,064,000 at the end of this year.

#### **Changes in Net Position of Governmental Activities**

	Year Ended June 30,	
	<u>2014</u>	<u>2013</u>
Revenues:		
Program revenues:		
Charges for service	\$ 1,552,730	\$ 1,437,044
Operating grants, contributions, and restricted interest	4,204,000	3,705,191
Capital grants, contributions, and restricted interest	1,883,846	4,453,878
General revenues:		
Property tax	8,791,117	8,365,343
Penalty and interest on property tax	15,512	90,486
Local option sales tax	703,014	754,992
State tax credits	343,123	310,711
Grants and contributions not restricted to specific		
purposes	183,915	140,658
Unrestricted investment earnings	86,233	85,483
Other general revenues	47,208	55,934
Total revenues	17,810,698	19,399,720
Program expenses:		
Public safety and legal services	3,510,452	3,323,399
Physical health and social services	1,154,937	1,166,193
Mental health	816,968	707,831
County environment and education	793,111	788,510
Roads and transportation	4,867,545	4,693,319
Governmental services to residents	779,154	707,768
Administration	2,227,610	2,077,118
Non-program	656,597	321,793
Interest on long-term debt	365,757	360,055
Total expenses	15,172,131	14,145,986
Increase in net position	2,638,567	5,253,734
Net position beginning of year	_32,046,301	26,792,567
Net position end of year	\$34,684,868	\$32,046,301

Buena Vista County's governmental activities net position increased approximately \$2,639,000 during the year. Revenues for governmental activities decreased approximately \$1,589,000 from the prior year.

The cost of all governmental activities this year was approximately \$15.2 million compared to approximately \$14.1 million last year. However, as shown in the Statement of Activities on page 15, the amount taxpayers ultimately financed for these activities was only \$7.5 million because some of the cost was paid by those directly benefited from the programs (\$1.6 million) or by other governments and organizations which subsidized certain programs with grants and contributions (\$6.1 million). Overall, the County's governmental program revenues, including intergovernmental aid and fees for services, decreased in fiscal year 2014 from approximately \$9.6 million to approximately \$7.6 million.

#### INDIVIDUAL MAJOR FUND ANALYSIS

As Buena Vista County completed the year, its governmental funds reported a combined fund balance of \$10,907,347, a decrease of \$2,409,662 from FY'13's total of \$13,317,009.

- From FY'13 to FY'14, General Fund expenditures increased \$545,638, and revenues increased \$404,796.
- Mental Health Fund expenditures increased \$106,681 and revenues increased \$501,054. The ending fund balance increased \$501,581.
- Rural Services Fund expenditures decreased \$1,796, and revenues increased \$45,261. The ending fund balance decreased \$20,583.
- Secondary Roads Fund expenditures increased \$461,634, and revenues increased \$225,379. The ending fund balance increased \$567,732.
- Debt Service Fund expenditures increased \$3,250,152, revenues increased \$112,961, and other financing sources decreased \$135,000. The ending fund balance decreased \$3,365,651.

#### **BUDGETARY HIGHLIGHTS**

During FY'14, Buena Vista County amended its budget two times. The first amendment, approved December 31, 2013, included a total increase in revenues of \$728,179 due to \$10,000 Veterans allocation, \$4,000 bullet proof vests grant, \$678,384 for Secondary Road projects, \$600 for the Nurse's Medicaid, \$1,425 TB.DOT Nurse reimbursement, -\$500 in Secondary Road permits, \$30,000 in additional Secondary Road Services, \$2,250 for rent, and \$2,020 for Nurse donations. Expenses were increased a total of \$1,473,522, including \$10,000 Veterans allocation, \$4,920 for a Community Chest Grant, \$40,000 for a mental health client moved to residency, \$45,681 for flood damages, \$966 for NAW IA Housing Trust Fund Pledge, \$306,225 for Secondary Road projects, \$23,540 for attorney fees, \$2,190 for Cayuga St. Annex expenses, \$30,000 Linn Grove land purchase, \$145,000 Cayuga St. Annex purchase, and \$865,000 Secondary Road construction.

The second amendment was approved May 27, 2014, and included revenue increases of \$58,061 from Courthouse flood repairs of \$6,216, \$9,025 for well plugging/testing, \$23,000 for Sunset Bay legal fees, \$800 drainage reimbursement, \$14,020 other county flood inspections, and \$5,000 Conservation grant for sirens. Additional expenses included a total of \$306,110 for \$20,784 salary changes for the County Attorney's Department, \$37,394 new full-time jail position, \$7,000 additional medical examiner costs, \$12,000 for jail water heaters, \$7,600 for well plugging/testing, \$2,000 for other county food inspections, \$1,500 Nurse equipment maintenance, \$2,000 Nurse's physical therapy, \$500 Nurse postage, \$400 for beaver bounties, \$59 additional building flood repairs, \$58 additional Courthouse flood equipment repairs, \$4,000 new motor vehicle employee, \$1,500 additional passport supplies, \$2,000 Recorder's insurance change, \$600 legal publication, \$28,000 new tax liaison employee, \$18,500 for I.T. services, \$1,409 umbrella insurance, \$18,300 workers comp insurance and ocean marine insurance, \$13,908 unemployment, \$2,499 for Cayuga St. Annex taxes, \$2,000 election costs, \$2,083 additional legal fees, \$1,300 for Supervisors phone charges, \$85,000 LEC bond payment, \$40,000 for Conservation land purchase-bait shop-sirens, \$6,216 for Courthouse flood repairs, and -\$12,500 to move I.T. services to administration.

#### **CAPITAL ASSETS AND DEBT ADMINISTRATION**

#### Capital Assets

At June 30, 2014, Buena Vista County had approximately \$39.66 million invested in a broad range of capital assets, including public safety equipment, buildings, park facilities, roads, and bridges. This is a net increase (including additions and deletions) of approximately \$1,917,000, or 5.1 percent over last year.

# Capital Assets of Governmental Activities at Year End (Expressed in Thousands)

	<u>June 30</u>			
	<u>2</u>	<u>2014</u>		013
Land	\$	878	\$	878
Construction in progress		803		98
Buildings and improvements		7,867	•	7,678
Equipment and vehicles		8,572	8	8,398
Intangibles		198		198
Infrastructure	_2	<u>1,344</u>	_20	0,495
Total	<u>\$3</u>	9,662	<u>\$37</u>	<u>7,745</u>

The County had depreciation/amortization expense of \$1,146,213 in FY'14 and total accumulated depreciation/amortization of \$9,606,012 at June 30, 2014.

More detailed information about the County's capital assets is presented in Note 5 to the financial statements.

#### Long Term Debt

The County's FY'14 statutory debt limit was 5% of the assessed valuation, or \$80,259,815. At June 30, 2014, Buena Vista County had \$5,279,815 in outstanding general obligation bonds, or 6.58% of capacity. The County has a current Standard & Poor's rating of A+.

Other obligations include accrued vacation pay and compensatory time, drainage district warrants, and other postemployment benefits. Additional information about the County's long-term debt is presented in Note 7 to the financial statements.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

According to the U.S. Census Bureau, the 2013 population of Buena Vista County was estimated at 20,567 with an unemployment rate of 3.8% in 2013, compared to 4.2% for the State of Iowa. The most recent median household income adjusted for inflation was \$46,951 in 2013.

The FY'15 budget overall tax asking decreased \$15,532. The Rural Basic tax asking increased \$51,749, and the Debt Service increased \$69,558. The General Basic Levy remained at the \$3.50 limit. Total budgeted expenditures are up 7.4% and budget revenues are up 1.3%

The total levy rate for FY'15 is 9.98018/thousand, down .16674 from FY'14. The countywide rate decreased .16674/thousand, and the Rural Basic rate is unchanged.

#### **CONTACTING THE COUNTY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of Buena Vista County's finances and to show the County's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Buena Vista County Auditor's Office, 215 E. 5<sup>th</sup> St., P.O. Box 220, Storm Lake, Iowa, 50588.

# BUENA VISTA COUNTY STATEMENT OF NET POSITION JUNE 30, 2014

Exhibit A

	Governmental <u>Activities</u>
ASSETS Cash, cash equivalents and pooled investments Receivables (net of allowances for uncollectibles):	\$ 10,722,800
Property tax:	20.664
Delinquent	20,664
Succeeding year	8,680,884 4,884
Interest and penalty on property tax Accounts	91,645
Accounts Accrued interest	3,487
Drainage assessments	110,615
Due from other governments	1,122,651
Prepaid expenses	66,658
Land	878,489
Construction in progress	802,558
Capital assets (net of accumulated depreciation/amortization)	28,375,241
Total assets	50,880,576
LIADII ITIEC	
LIABILITIES Accounts payable	475,095
Accrued interest payable	38,156
Salaries and benefits payable	239,642
Due to other governments	13,192
Long-term liabilities:	,
Portion due or payable within one year:	
General obligation bonds and notes	830,000
Compensated absences	403,691
Portion due or payable after one year:	
General obligation bonds and notes	4,449,815
Drainage warrants/drainage improvement certificates payable	692,459
Net OPEB liability	42,022
Total liabilities	7,184,072
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenues:	
Succeeding year property tax	8,680,884
Other	330,752
Total deferred inflows of resources	9,011,636
NET POSITION	
Net investment in capital assets	23,136,289
Restricted for:	,,
Supplemental levy purposes	669,860
Mental health purposes	1,157,971
Rural services purposes	338,078
Secondary roads purposes	4,701,445
Debt service	54,704
Other purposes	562,094
Unrestricted	4,064,427
Total net position	\$ 34,684,868

# BUENA VISTA COUNTY STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2014

Exhibit B

			Operating Grants,	Capital Grants,	Net (Expense)
		Contributions, Cont		Contributions,	Revenue and
		Charges for	and Restricted	and Restricted	Changes in
	<b>Expenses</b>	Service	<u>Interest</u>	<u>Interest</u>	Net Position
Functions/Programs	*				
Governmental activities:					
Public safety and legal services	\$ 3,510,452	\$ 343,263	\$ 223,701	\$ -	\$ (2,943,488)
Physical health and social services	1,154,937	311,417	350,077	-	(493,443)
Mental health	816,968	36,454	630,679	-	(149,835)
County environment and education	793,111	27,455	27,517	-	(738,139)
Roads and transportation	4,867,545	273,722	2,917,981	1,126,381	(549,461)
Governmental services to residents	779,154	418,941	32,193	-	(328,020)
Administration	2,227,610	137,978	2,524	2,816	(2,084,292)
Non-program	656,597	3,500	6,506	754,649	108,058
Interest on long-term debt	365,757		12,822		(352,935)
Total	\$15,172,131	\$1,552,730	\$ 4,204,000	\$ 1,883,846	(7,531,555)
General Revenues:					
Property and other county tax levied for:					
General purposes					7,837,022
Debt service					954,095
Penalty and interest on property tax					15,512
State tax credits					343,123
Local option sales tax					703,014
Grants and contributions not restricted to					
specific purposes					183,915
Unrestricted investment earnings					86,233
Miscellaneous					47,208
Total general revenues					10,170,122
Change in net position					2,638,567
Net position beginning of year					32,046,301
Net position end of year					\$ 34,684,868

See notes to financial statements.

15



# Exhibit C

# BUENA VISTA COUNTY BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2014

		;	Special Revenu	e			
		Mental	Rural	Secondary	Debt		
	General	Health	Services	Roads	Service	Nonmajor	<u>Total</u>
ASSETS							
Cash, cash equivalents and pooled investments	\$ 3,780,949	\$1,191,431	\$ 328,183	\$4,337,171	\$ 62,630	\$ 788,088	\$10,488,452
Receivables:							
Property tax:							
Delinquent	16,485	831	750	-	2,597	-	20,663
Succeeding year	5,660,258	285,454	1,823,752	-	911,420	-	8,680,884
Interest and penalty on property tax	117,971	-	-	-	-	-	117,971
Accounts	69,353	4,036	-	17,484	-	378	91,251
Accrued interest	3,340	-	-	-	-	9	3,349
Drainage assessments	-	- 10 (14	-	- 0.42,045	. =	110,615	110,615
Due from other governments	131,613	18,614	47,257	843,945	-	81,223	1,122,652 152,584
Prepaid expenses	121,473	3,726	2,155	21,105		4,125	
Total assets	\$ 9,901,442	\$1,504,092	\$ 2,202,097	\$5,219,705	\$ 976,647	\$ 984,438	\$20,788,421
LIABILITIES, DEFERRED INFLOWS OF							
RESOURCES AND FUND BALANCES							
Liabilities:							
Accounts payable	\$ 105,489	\$ 53,570	\$ 3,104	\$ 258,469	\$ -	\$ 54,465	\$ 475,097
Interest payable	-	-	-	-	_	27,632	27,632
Salaries and benefits payable	139,001	11,689	12,537	76,415	-	-	239,642
Due to other governments	5,731	4,152	1,781	1,529	-	-	13,193
Total liabilities	250,221	69,411	17,422	336,413	_	82,097	755,564
Unavailable revenues:							
Succeeding year property tax	5,660,258	285,454	1,823,752	_	911,420	_	8,680,884
Other	134,586	831	750	195,247	2,597	110,615	444,626
Total deferred inflows of resources	5,794,844	286,285	1,824,502	195,247	914,017	110,615	9,125,510
Fund balances:							
Nonspendable:							
Prepaid expenses	121,473	3,726	2,155	21,105	_	4,125	152,584
Restricted for:	121,173	3,720	2,100	_1,100		-,	,
Supplemental levy purposes	569,809	-	_	_	-	-	569,809
Mental health purposes	<del>-</del>	1,144,670	-	-	-	-	1,144,670
Rural services purposes		-	233,018	_	-	-	233,018
Secondary roads purposes	_	_	-	4,666,940	-	-	4,666,940
Debt service	-	-	-	-	62,630	-	62,630
Other purposes	-	-	-	-	-	787,601	787,601
Committed for:							
County trail system projects	375,000	-	125,000	-	-	-	500,000
Heritage Tours	243	-	-	-	-	-	243
Future purchase of new voting equipment	100,000	-	-	-	-	-	100,000
Unassigned	2,689,852					-	2,689,852
Total fund balances	3,856,377	1,148,396	360,173	4,688,045	62,630	791,726	10,907,347
Total liabilities, deferred inflows of							
resources and fund balances	\$ 9,901,442	\$1,504,092	\$ 2,202,097	\$5,219,705	\$ 976,647	\$ 984,438	\$20,788,421

See notes to financial statements.

# BUENA VISTA COUNTY RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION JUNE 30, 2014

Exhibit D

Total governmental fund balances	\$10,907,347
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds.  The cost of assets is \$39,662,300 and the accumulated	
depreciation/amortization is \$9,606,012	30,056,288
Other long-term assets are not available to pay current period expenditures and, therefore, are recognized as deferred inflows in the governmental funds.	138,635
The allowance for uncollectible accounts receivable is not reported in the governmental funds.	(113,087)
The Internal Service Fund is used by management to charge the costs of the partial self funding of the County's health insurance benefit plan to individual funds. The assets and liabilities of the Internal Service Fund are included with governmental activities in the Statement of Net Position.	124,192
Long-term liabilities, including notes payable, accrued interest payable on general obligation bonds and notes, compensated absences payable, other postemployment benefits payable, and drainage warrants payable are, not due and payable in the current period and, therefore, are not reported in the governmental funds.	(6,428,507)
Net position of governmental activities	\$34,684,868

# BUENA VISTA COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

YEAR ENDED JUNE 30, 2014

HIT CITE BIRLINICES	
NMENTAL FUNDS	Exhibit E
IDED HDIE 20, 2014	

			S	pecial Revenu	e				
			Mental	Rural	Secondary		Debt		
	General		Health	Services	Roads		Service	Nonmajor	Total
Revenues:									
Property and other County tax	\$ 5,445,480	\$	647,878	\$2,058,390	\$ -	\$	966,270	\$ 421,809	\$ 9,539,827
Interest and penalty on property tax	62,446		-	_	-		_	_	62,446
Intergovernmental	1,225,099		643,176	67,770	3,659,230		37,070	25,743	5,658,088
Licenses and permits	57,907		-	750	5,060		-	-	63,717
Charges for services	574,075		23,234	2,060	113,236		-	72,837	785,442
Use of money and property	68,001		-	-	600		12,822	14,334	95,757
Miscellaneous	84,605		25	11	61,310			783,715	929,666
Total revenues	7,517,613		1,314,313	2,128,981	3,839,436		1,016,162	1,318,438	17,134,943
Expenditures:									
Ôperating:									
Public safety and legal services	3,032,639		-	251,696	-		-	19,763	3,304,098
Physical health and social services	1,143,827		-	-	-		-	-	1,143,827
Mental health	-		812,732	-	-		-	-	812,732
County environment and education	409,090		-	312,236	9		_	-	721,335
Roads and transportation	4,998		-	-	4,245,854		-	-	4,250,852
Governmental services to residents	759,374		-	4,183	-		-	-	763,557
Administration	1,663,607		-	-	-		-	15,914	1,679,521
Non-program	5,091		-	-	-		-	655,840	660,931
Debt service	-		-	-	-		4,381,813	-	4,381,813
Capital projects	436,974		-	_	1,207,879	_	_	51,300	1,696,153
Total expenditures	7,455,600	_	812,732	568,115	_5,453,742	-	4,381,813	742,817	19,414,819
Excess (deficiency) of revenues over expenditures	62,013		501,581	1,560,866	(1,614,306)		(3,365,651)	575,621	(2,279,876)
Other financing sources (uses):									
Sale of capital assets	415		-	-	2,575		_	_	2,990
Operating transfers in (out)	(166,210)		_	(1,581,449)	2,179,463		_	(431,804)	_
Drainage district warrants	-		-	-	-		_	(132,776)	(132,776)
Total other financing sources (uses)	(165,795)		_	(1,581,449)	2,182,038		_	(564,580)	(129,786)
Net change in fund balances	(103,782)		501,581	(20,583)	567,732		(3,365,651)	11,041	(2,409,662)
Fund balances, beginning of year	3,960,159		646,815	380,756	4,120,313		3,428,281	780,685	13,317,009
Fund balances, end of year	\$ 3,856,377	\$	1,148,396	\$ 360,173	\$ 4,688,045	\$	62,630	\$ 791,726	\$10,907,347

# BUENA VISTA COUNTY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2014

Exhibit F

Net change in fund balances - Total governmental funds	9	(2,409,662)
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures while governmental activities report depreciation/amortization expense to allocate those expenditures over the life of the assets. Capital outlay expenditures and contributed capital assets exceeded depreciation expense in the current year as follows:  Expenditures for capital assets Capital assets contributed by the Iowa Department of Transportation Depreciation/amortization expense	\$ 1,766,505 385,317 _(1,146,213)	1,005,609
Because some revenues will not be collected for several months after the County's year end, they are not considered available revenues and are recognized as deferred inflows in the governmental funds as follows:  Property tax		(88,661)
The decrease in the allowance for uncollectible accounts receivable is not reported in the fund financial statements.		(3,963)
Proceeds from issuing long-term liabilities provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of long-term liabilities is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. Current year repayments exceeded issues as follows:		
Repaid general obligation bonds Issued drainage district warrants Redeemed drainage district warrants Amortization of deferred charges Amortization of discount on long-term debt	4,085,000 (587,173) 719,949 (8,877) (44,989)	4,163,910
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds, as follows:  Compensated absences	2,155	
Other post employment benefits Interest on long-term debt	(7,933) 14,099	8,321
The Internal Service Fund is used by management to charge the costs of employee health benefits to individual funds. The change in net position of		(2.5.05=)
the Internal Service Fund is reported with governmental activities.	-	(36,987)
Change in net position of governmental activities	=	3 2,638,567

# BUENA VISTA COUNTY STATEMENT OF NET POSITION PROPRIETARY FUND JUNE 30, 2014

Exhibit G

	Internal Servic Employee Gro	
		<u>Health</u>
ASSETS		
Cash and cash equivalents	\$	234,346
Interest receivable		138
Accounts receivable		394
Total assets		234,878
DEFERRED INFLOWS OF RESOURCES		
Unavailable revenues		110,686
NET POSITION		
Unrestricted	\$	124,192

# BUENA VISTA COUNTY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION PROPRIETARY FUND YEAR ENDED JUNE 30, 2014

Exhibit H

	Internal Service Employee <u>Group Health</u>
Operating revenues: Reimbursements from operating funds Reimbursements from employees and others Total operating revenues	\$ 1,010,055 <u>377,243</u> 1,387,298
Operating expenses:  Medical claims and administrative fees  Operating loss	1,427,118 (39,820)
Non-operating revenues: Interest income Net loss	<u>2,833</u> (36,987)
Net position beginning of year	161,179
Net position end of year	\$ 124,192

### BUENA VISTA COUNTY STATEMENT OF CASH FLOWS PROPRIETARY FUND YEAR ENDED JUNE 30, 2014

Exhibit I

	Internal Service Employee <u>Group Health</u>		
Cash flows from operating activities:			
Cash received from operating fund reimbursements and employees	\$ 1,401,246		
Cash payments for medical claims and administrative fees	(1,427,118)		
Net cash used for operating activities	(25,872)		
Cash flows from investing activities:			
Interest on investments	2,897		
Net decrease in cash and cash equivalents	(22,975)		
Cash and cash equivalents, beginning of year	257,321		
Cash and cash equivalents, end of year	\$ 234,346		
Reconciliation of operating loss to net cash			
used for operating activities:			
Operating loss	\$ (39,820)		
Adjustments to reconcile operating loss to net			
cash used for operating activities:			
Decrease in accounts receivable	2,053		
Increase in deferred revenue	11,895		
Net cash used for operating activities	\$ (25,872)		

# BUENA VISTA COUNTY STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES AGENCY FUNDS JUNE 30, 2014

Exhibit J

<u>ASSETS</u>	
Cash and pooled investments:	
County Treasurer	\$ 1,650,944
Other County officials	53,499
Receivables:	
Property tax:	
Delinquent	77,685
Succeeding year	21,427,388
Accounts	49,162
Accrued interest	39
Due from other governments	18,593
Special assessments	806,637
Prepaid expenses	10,809
Total assets	24,094,756
LIABILITIES	
Accounts payable	72,085
Salaries and benefits payable	12,643
Due to other governments	23,966,731
Trusts payable	43,297
Total liabilities	24,094,756
	, — · · · · · · · · · · · · · · · · · ·
Net Position	\$

# (1) Summary of Significant Accounting Policies

Buena Vista County is a political subdivision of the State of Iowa and operates under the Home Rule provisions of the Constitution of Iowa. The County operates under the Board of Supervisors form of government. Elections are on a partisan basis. Other elected officials operate independently with the Board of Supervisors. These officials are the Auditor, Treasurer, Recorder, Sheriff, and Attorney. The County provides numerous services to citizens, including law enforcement, health and social services, parks and cultural activities, planning and zoning, roadway construction and maintenance, and general administrative services.

The County's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

# A. Reporting Entity

For financial reporting purposes, Buena Vista County has included all funds, organizations, agencies, boards, commissions, and authorities. The County has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the County are such that exclusion would cause the County's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the County to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on, the County.

These financial statements present Buena Vista County (the primary government) and its component units. The component units discussed below are included in the County's reporting entity because of the significance of their operational or financial relationships with the County.

<u>Blended Component Units</u> - The following component units are entities which are legally separate from the County, but are so intertwined with the County that they are, in substance, the same as the County. They are reported as part of the County and blended into the appropriate funds.

Two hundred thirty drainage districts have been established pursuant to Chapter 468 of the Code of Iowa for the drainage of surface waters from agricultural and other lands or the protection of such lands from overflow. Although these districts are legally separate from the County, they are controlled, managed, and supervised by the Buena Vista County Board of Supervisors. The drainage districts are reported as a Special Revenue Fund. Financial information of the individual drainage districts can be obtained from the Buena Vista County Auditor's office.

Jointly Governed Organizations -The County participates in several jointly governed organizations that provide goods or services to the citizenry of the County but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The County Board of Supervisors are members of or appoint representatives to the following boards and commissions: Buena Vista County Assessor's Conference Board, Buena Vista County Joint Disaster Services Commission, Early Childhood Iowa Area Board, Buena Vista County Solid Waste Commission, Northwest Iowa Multi-county Regional Juvenile Detention Center, and Buena Vista County E911 Service Board. Financial transactions of these organizations are included in the County's financial statements only to the extent of the County's fiduciary relationship with the organization and, as such, are reported in the Agency Funds of the County.

#### (1) Summary of Significant Accounting Policies - (Continued)

#### B. Basis of Presentation

Government-wide Financial Statements - The Statement of Net Position and the Statement of Activities report information on all of the nonfiduciary activities of the County and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are supported by property tax, intergovernmental revenues, and other nonexchange transactions.

The Statement of Net Position presents the County's nonfiduciary assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference reported as net position. Net position is reported in the following categories.

*Net investment in capital assets* consists of capital assets, net of accumulated depreciation/amortization and reduced by outstanding balances for bonds, notes, and other debt attributable to the acquisition, construction, or improvement of those assets.

Restricted net position results when constraints placed on net position use are either externally imposed or are imposed by law through constitutional provisions or enabling legislation. Enabling legislation did not result in any restricted net position.

Unrestricted net position consists of net position not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants, contributions, and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

<u>Fund Financial Statements</u> - Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The County reports the following major governmental funds:

The General Fund is the main operating fund of the County. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid from other funds.

#### Special Revenue:

The Mental Health Fund is used to account for property tax and other revenues to be used to fund mental health, intellectual disabilities, and developmental disabilities services.

The Rural Services Fund is used to account for property tax and other revenues to provide services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas.

# (1) <u>Summary of Significant Accounting Policies</u> - (Continued)

# B. Basis of Presentation - (Continued)

The Secondary Roads Fund is used to account for the road use tax allocation from the State of Iowa, required transfers from the General Fund and the Special Revenue, Rural Services Funds, and other revenues to be used for secondary road construction and maintenance.

The Debt Service Fund is utilized to account for property tax and other revenues to be used for the payment of interest and principal on the County's general long-term debt.

Additionally, the County reports the following funds:

Proprietary Fund - An Internal Service Fund is utilized to account for the financing of goods or services purchased by one department of the County and provided to other departments or agencies on a cost reimbursement basis.

Fiduciary Funds - Agency Funds are used to account for assets held by the County as an agent for individuals, private organizations, certain jointly governed organizations, other governmental units and/or other funds.

# C. Measurement Focus and Basis of Accounting

The government-wide, proprietary fund, and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current year or soon enough thereafter to pay liabilities of the current year. For this purpose, the County considers property tax revenues to be available if they are collected within 60 days after year end. A one-year availability period is used for revenue recognition for all other governmental fund revenues.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments), and interest are considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the County.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments, and compensated absences are recorded as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the County funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the County's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

#### (1) Summary of Significant Accounting Policies - (Continued)

#### C. Measurement Focus and Basis of Accounting - (Continued)

When an expenditure is incurred in governmental funds which can be paid using either restricted or unrestricted resources, the County's policy is to pay the expenditure from restricted fund balance and then from less-restrictive classifications – committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the County's Internal Service Fund are charges to customers for sales and services. Operating expenses for Internal Service Funds include the cost of services and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The County maintains its financial records on the cash basis. The financial statements of the County are prepared by making memorandum adjusting entries to the cash basis financial records.

#### D. Assets, Liabilities, Deferred Inflows of Resources and Fund Equity

The following accounting policies are followed in preparing the financial statements:

<u>Cash, Cash Equivalents</u>, and <u>Pooled Investments</u> - The cash balances of most County funds are pooled and invested. Interest earned on investments is recorded in the General Fund, unless otherwise provided by law. Investments are stated at fair value except for non-negotiable certificates of deposit, which are stated at cost.

For purposes of the Statement of Cash Flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

<u>Property Tax Receivable</u> - Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date the tax asking is certified by the County Board of Supervisors. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Supervisors to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the Board of Supervisors is required to certify its budget in March of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements, and will not be recognized as revenue until the year for which it is levied.

Property tax revenues recognized in these funds becomes due and collectible in September and March of the fiscal year with a 1.5% per month penalty for delinquent payments; is based on January 1, 2012, assessed property valuations; is for the tax accrual period July 1, 2013, through June 30, 2014; and reflects the tax asking contained in the budget certified by the County Board of Supervisors in March 2013.

#### (1) Summary of Significant Accounting Policies - (Continued)

#### D. Assets, Liabilities, and Fund Equity - (Continued)

<u>Interest and Penalty on Property Tax Receivable</u> - Interest and penalty on property tax receivable represents the amount of interest and penalty that was due and payable but has not been collected.

<u>Drainage Assessments Receivable</u> - Drainage assessments receivable represent amounts assessed to individuals for work done on drainage districts which benefit their property. These assessments are payable by individuals in not less than ten nor more than twenty annual installments. Each annual installment with interest on the unpaid balance is due on September 30 and is subject to the same interest and penalties as other taxes. Drainage assessments receivable represent assessments which are payable but not yet due.

<u>Due from Other Governments</u> - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants, and reimbursements from other governments.

<u>Prepaids</u> – Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid in both the government-wide and fund financial statements on the consumption method.

<u>Capital Assets</u> - Capital assets, which include property, equipment and vehicles, intangibles, and infrastructure assets acquired after July 1, 1980 (e.g., roads, bridges, curbs, gutters, sidewalks, and similar items which are immovable and of value only to the County), are reported in the governmental activities column in the government-wide Statement of Net Position. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset lives are not capitalized. Reportable capital assets are defined by the County as assets with initial, individual costs in excess of the following thresholds, and estimated useful lives in excess of two years.

Asset Class	Amount
Infrastructure	\$ 65,000
Intangibles	50,000
Land, buildings, and improvements	25,000
Equipment and vehicles	5,000

Capital assets of the County are depreciated/amortized using the straight line method over the following estimated useful lives:

	Estimated
	Useful Lives
Asset Class	(In Years)
Buildings	20-75
Building improvements	20-75
Infrastructure	20-75
Intangibles	8-10
Equipment	3-25
Vehicles	4-15

#### (1) Summary of Significant Accounting Policies - (Continued)

#### D. Assets, Liabilities, and Fund Equity - (Continued)

<u>Due to Other Governments</u> - Due to other governments represents taxes and other revenues collected by the County and payments for services which will be remitted to other governments.

<u>Trusts Payable</u> - Trusts payable represents amounts due to others which are held by various County officials in fiduciary capacities until the underlying legal matters are resolved.

Compensated Absences - County employees accumulate a limited amount of earned but unused vacation and compensatory hours for subsequent use or for payment upon termination, death, or retirement. A liability is recorded when incurred in the government-wide, proprietary fund, and fiduciary fund financial statements. A liability for these amounts is reported in governmental fund financial statements only for employees who have resigned or retired. The compensated absences liability has been computed based on rates of pay in effect at June 30, 2014. The compensated absences liability attributable to the governmental activities will be paid primarily by the General, Mental Health, Rural Services, and Secondary Roads Funds.

<u>Long-Term Liabilities</u> - In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities or proprietary fund Statement of Net Position.

In the governmental fund financial statements, the face amount of debt issued is reported as other financing sources. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

<u>Deferred Inflows of Resources</u> - Although certain revenues are measurable, they are not available. Available means collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred inflows of resources in the governmental fund financial statements represent the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred inflows of resources consist of succeeding year property tax receivable, as well as delinquent property tax receivable not collected within sixty days after year end and drainage assessments receivable.

Deferred inflows of resources in the Statement of Net Position consist of succeeding year property tax receivable and drainage assessments receivable that will not be recognized as revenue until the year for which it is levied and contributions from external customers in the Employee Group Health Fund.

<u>Fund Equity</u> - In the governmental fund financial statements, fund balances are classified as follows:

Nonspendable – Amounts which cannot be spent because they are in a nonspendable form or because they are legally or contractually required to be maintained intact.

<u>Restricted</u> – Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors, or state or federal laws; or are imposed by law through constitutional provisions or enabling legislation.

#### (1) <u>Summary of Significant Accounting Policies</u> - (Continued)

### D. <u>Assets, Liabilities, and Fund Equity</u> - (Continued)

<u>Fund Equity</u> – (Continued)

<u>Committed</u> — Amounts which can be used only for specific purposes pursuant to constraints formally imposed by the Board of Supervisors through ordinance or resolution approved prior to year end. Committed amounts cannot be used for any other purpose unless the Board of Supervisors removes or changes the specified use by taking the same action it employed to commit those amounts.

Assigned – Amounts the Board of Supervisors intend to use for specific purposes.

<u>Unassigned</u> – All amounts not included in the preceding classifications.

<u>Net Position</u> - The net position of the Internal Service, Employee Group Health Fund is designated for anticipated future catastrophic losses of the County.

#### E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information.

#### F. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### (2) Cash, Cash Equivalents and Pooled Investments

The County's deposits in banks at June 30, 2014, were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The County is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Supervisors; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Investments are stated at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates.

#### (2) <u>Cash, Cash Equivalents and Pooled Investments</u> - (Continued)

At June 30, 2014, the County had the following investments:

<u>Type</u>	Fai	ir Value	Maturity	
Stamped drainage warrants	\$	9,174	Indefinite	

<u>Interest rate risk</u> - The County's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the County.

#### (3) Landfill Agreement

The County participates in an agreement with Buena Vista County Solid Waste Commission, a political subdivision created under Chapter 28E of the Code of Iowa. The purpose of the Commission includes providing economic disposal of solid waste produced or generated within the county. Payments to that commission totaled \$145,460 during the year ended June 30, 2014.

The County has guaranteed closure and post-closure costs of the landfill per Chapter 567-113.14(6f) of the Iowa Administrative Code. The total costs have been estimated at approximately \$27,524 and \$659,640, respectively as of June 30, 2013. The landfill was closed September 30, 2008. The Commission has begun to accumulate resources to fund these costs, and at June 30, 2013, assets of \$334,670 are restricted for this purpose.

#### (4) <u>Interfund Transfers</u>

The detail of interfund transfers for the year ended June 30, 2014, is as follows:

<u>Transfer to</u>	Transfer from	<u>Amount</u>
General:	General Supplemental	\$ 149,822
Special Revenue:		
Secondary Roads	General	155,725
	Special Revenue:	
	Rural Services	1,581,449
	Local Option Secondary Roads	442,289
		2,179,463
Conservation Land		, ,
Acquisition Trust	General	10,485
Total		\$ 2,339,770

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

# (5) <u>Capital Assets</u>

Capital assets activity for the year ended June 30, 2014 was as follows:

	В	Balance Beginning of			Balance End of
		Year	Increases	Decreases	Year
Governmental activities:					
Capital assets not being depreciated					
Land	\$	878,489	\$ -	\$ -	\$ 878,489
Construction in progress		98,153	1,083,699	(379,294)	802,558
Total capital assets not being depreciated		976,642	1,083,699	(379,294)	1,681,047
Capital assets being depreciated					
Buildings		7,678,216	189,000	-	7,867,216
Equipment and vehicles		8,398,207	487,530	(313,283)	8,572,454
Intangibles		197,775	-	_	197,775
Infrastructure, road network		20,494,535	849,273	_	21,343,808
Total capital assets being depreciated/amortized		36,768,733	1,525,803	(313,283)	37,981,253
Less accumulated depreciation for:					
Buildings		1,637,300	123,122	-	1,760,422
Equipment and vehicles		4,232,305	349,946	(234,900)	4,347,351
Intangibles		139,880	18,731	-	158,611
Infrastructure, road network		2,685,214	654,414	_	3,339,628
Total accumulated depreciation		8,694,699	1,146,213	(234,900)	9,606,012
Total capital assets being depreciated, net		28,074,034	379,590	(78,383)	28,375,241
Governmental activities capital assets, net	\$	29,050,676	\$ 1,463,289	\$ (457,677)	\$ 30,056,288

Depreciation expense was charged to the following functions:	
Governmental activities	
Public safety and legal services	\$ 128,624
Physical health and social services	19,447
Mental health	2,020
County environment and education	11,355
Roads and transportation	897,724
Governmental services to residents	13,419
Administration	73,624
Total depreciation expensegovernmental activities	\$ 1,146,213

#### (6) Due to Other Governments

The County purchases services from other governmental units and also acts as a fee and tax collection agent for various governmental units. The Agency Fund collections also include accruals of property tax for the succeeding year. Tax collections are remitted to those governments in the month following collection. A summary of amounts due to other governments is as follows:

<u>Fund</u>	<u>Description</u>	<u>Description</u>			
General	Services			\$	5,731
Special Revenue:					
Rural Services	Services	\$	1,781		
Secondary Roads			1,529		
Mental Health			4,152	_	7,462
Total for governmental funds				<u>\$</u>	13,193
Agency:					
County Assessor	Collections			\$	,
Auto License and Use Tax					482,443
Community Colleges					899,458
Corporations					5,904,475
Schools					13,540,811
All other				_	2,223,055
Total for agency funds				<u>\$</u>	<u>523,966,731</u>

#### (7) <u>Long-Term Liabilities</u>

A summary of changes in long-term liabilities for the year ended June 30, 2014, is as follows:

	Balance, beginning of year	Ţ	Increases	<u>Decreases</u>	Balance, end of year	Due within one year
Drainage warrants/improvement	\$ 825,235	\$	587,173	\$ 719,949	\$ 692,459	\$ -
certificates/drainage district deficit balances General obligation bonds	9,405,000	Ψ	-	4,085,000	5,320,000	830,000
Deferred charges on refinanced debt	(22,890)	)	5,723	- -	(17,167)	
Deferred charges on refinanced debt	(19,831)	,	1,535	-	(18,296)	-
Bond discount on LEC bonds	(44,989)	)	44,989	-	-	-
Bond discount on general obligation bonds	(6,341)	)	1,619	-	(4,722)	
Compensated absences	405,846		-	2,155	403,691	403,691
Net OPEB liability	34,089		7,933		42,022	_
Total	\$10,576,119	<u>\$</u>	648,972	<u>\$4,807,104</u>	<u>\$ 6,417,987</u>	\$1,233,691

#### (7) Long-Term Liabilities – (Continued)

#### A. Bonds Payable

A summary of the County's June 30, 2014, general obligation bonded indebtedness is as follows:

Year Ending June 30,	Interest Rates	Principal	Interest	Total
2015	1.00-2.05	830,000	126,290	956,290
2016	1.00-2.40	850,000	111,033	961,033
2017	1.00-2.70	865,000	93,883	958,883
2018	2.00	280,000	75,088	355,088
2019	2.10	285,000	69,488	354,488
2020-2024	2.35-3.05	1,535,000	241,394	1,776,394
2025-2026	3.15-3.25	675,000	32,653	707,653
Total		\$ 5,320,000	\$ 749,829	\$ 6,069,829

During the year ended June 30, 2014, the County retired \$4,085,000 of general obligation bonds.

#### General Obligation Refunding Bonds

On September 1, 2011, the County issued \$3,580,000 of general obligation refunding bonds, with interest rates ranging from 2% to 3.25%, for a crossover refunding of the general obligation law enforcement bonds issued August 15, 2006. The County entered into an escrow agreement whereby the proceeds from the general obligation refunding bonds were converted into U.S. Treasury Securities. These securities along with additional cash were placed in an escrow account for the express purpose of paying the \$3,320,000 principal on the general obligation law enforcement bonds, series 2006, when they became callable on June 1, 2014 and the interest from September 1, 2011 to and including June 1, 2014 on the refunding bonds. The refunded general obligation bonds were called to maturity by the County on June 1, 2014 and were paid by proceeds from the escrow account.

#### B. Drainage Warrants/Drainage Improvement Certificates Payable

Drainage warrants are warrants which are legally drawn on drainage district funds but are not paid for lack of funds, in accordance with Chapter 74 of the Code of Iowa. The warrants bear interest at rates in effect at the time the warrants are first presented. Warrants will be paid as funds are available.

Drainage improvement certificates payable represent amounts due to purchasers of drainage improvement certificates. Drainage improvement certificates are waivers that provide for a landowner to pay an improvement assessment in installment payments over a designated number of years with interest at a designated interest rate. The improvement certificates representing those assessments or installments due from the landowner are sold for cash as interest bearing certificates. Funds received from the sale of certificates are used to pay outstanding registered warrants issued to contractors who perform work on drainage district improvements and registered warrants issued for other related costs. Drainage improvement certificates are redeemed and interest is paid to the bearer of the certificate upon receipt of the installment payment, plus interest, from the landowner.

Drainage warrants and drainage improvement certificates are paid from the Special Revenue, Drainage Districts Fund solely from drainage assessments against benefited properties.

#### (8) Pension and Retirement Benefits

The County contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, IA, 50306-9117.

Most regular plan members are required to contribute 5.95% of their annual covered salary and the County is required to contribute 8.93% of covered salary. Certain employees in special risk occupations and the County contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The County's contributions to IPERS for the years ended June 30, 2014, 2013, and 2012, were \$537,459, \$502,427, and \$454,971, respectively, equal to the required contributions for each year.

# (9) Other Postemployment Benefits (OPEB)

<u>Plan Description</u>. The County operates a single-employer health benefit plan which provides medical, prescription drug, and dental benefits for employees, retirees, and their spouses. There are 127 active and 6 retired members in the plan. Retired participants must meet IPERS normal retirement age. Benefits cease upon attaining age 65. The plan does not issue a stand-alone financial report.

The medical, prescription drug, dental, and vision coverage, which is a medical plan, is administered by Wellmark. Retirees under age 65 pay the same premium for the medical/prescription drug benefits as active employees, which results in an implicit rate subsidy and an OPEB liability.

<u>Funding Policy</u>. The contribution requirements of plan members are established and may be amended by the County. Retirees pay the full premium, The current funding policy of the County is to pay health claims as they occur. The required contribution is based on projected pay-as-you go financing. For fiscal year 2014, the County did not make a contribution. Retirees receiving benefits have required monthly contributions of:

<u>Plan</u>	<u>Single</u>	<u>Family</u>
Health and Prescription Drug Plan	\$ 515	\$ 1,286
Dental	31	71
Vision	11	36

Annual OPEB Cost and Net OPEB Obligation. The County's annual OPEB cost is calculated based on the annual required contribution (ARC) of the County, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding which, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

# (9) Other Postemployment Benefits (OPEB) – (continued)

The following table shows the components of the County's annual OPEB cost for the year ended June 30, 2014, the amount actually contributed to the plan, and changes in the County's net OPEB obligation:

Annual required contribution	\$ 8,402
Interest on net OPEB obligation	1,534
Adjustment to annual required contribution	(2,003)
Annual OPEB cost	7,933
Contributions made	-
Increase in net OPEB obligation	7,933
Net OPEB obligation beginning of year	34,089_
Net OPEB obligation end of year	\$ 42,022

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2011. The end of year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2014.

The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation as of June 30, 2014 are summarized as follows:

Year <u>Ended</u>	Annual <u>OPEB Cost</u>	Percentage of Annual OPEB Cost Contributed	Net OPEB <u>Obligation</u>
June 30, 2012	\$ 8,107	0.00%	\$ 26,045
June 30, 2013	\$ 8,044	0.00%	\$ 34,089
June 30, 2014	\$ 7,933	0.00%	\$ 42,022

<u>Funded Status and Funding Progress</u>. As of July 1, 2011, the most recent actuarial valuation date for the period July 1, 2013 through June 30, 2014, the actuarial accrued liability was \$86,758, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$86,758. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$4,972,650 and the ratio of the UAAL to covered payroll was 1.75%. As of June 30, 2014, there were no trust fund assets.

Actuarial Methods and Assumptions. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as Required Supplementary Information in the section following the Notes to Financial Statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point.

#### (9) Other Postemployment Benefits (OPEB) – (continued)

The actuarial methods and assumptions used include techniques designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of the July 1, 2011 actuarial valuation date, the unit credit actuarial cost method was used. The actuarial assumptions include a 4.5% discount rate based on the County's funding policy. The projected annual medical trend rate is 7%. The ultimate medical trend rate is 5%. The medical trend rate is reduced 1% each year until reaching the 5% ultimate trend rate.

Mortality rates are from the RP2000 Group Annuity Mortality Table, applied on a gender-specific basis. Annual retirement and termination probabilities were based on 10% for actives currently electing coverage.

Projected claim costs of the medical plan are \$712 per month for retirees less than age 65. The salary increase rate was assumed to be 3% per year. Assumptions also include a 3% growth in payroll per annum. The UAAL is being amortized as a level dollar amount on an open basis over 30 years.

#### (10) Risk Management

Buena Vista County is exposed to various risks of loss related to torts; theft, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years. The County assumes liability for any deductibles and claims in excess of coverage limitations.

#### (11) Employee Health Insurance Plan

The Internal Service, Employee Group Health Fund was established to account for the partial self funding of the County's health insurance benefit plan. The plan is funded by both employee and County contributions and is administered through a service agreement with Wellmark. The agreement is subject to automatic renewal provisions. The County assumes liability for claims up to the individual stop loss limitation of \$35,000. Claims in excess of coverage are insured through purchase of stop loss insurance.

Monthly payments of service fees and plan contributions to the Employee Group Health Fund are recorded as expenditures from the operating funds. Under the administrative services agreement, monthly payments of service fees and claims processed are paid to Wellmark from the Employee Group Health Fund. The County's contribution to the fund for the year ended June 30, 2014, was \$1,010,055.

The Employee Group Health Fund did not have any amounts payable at June 30, 2014, which is for reported but not paid claims. The reserve for catastrophic losses was \$124,192 at June 30, 2014, and is reported as net position of the Employee Group Health Fund. Settlements have not exceeded the stop-loss coverage in any of the past three years.

#### (12) Early Childhood Iowa Area Board

Buena Vista County is the fiscal agent for the Early Childhood Iowa Area Board, an organization formed pursuant to the provisions of Chapter 256I of the Code of Iowa. The Area Board receives state grants to administer early childhood and school ready programs. Financial transactions of the Area Board are included in the County's financial statements as part of the Other Agency Funds because of the County's fiduciary relationship with the organization. The Area Board's financial data for the year ended June 30, 2014 is as follows:

	Early C Federal	hildhood State	School Ready	Total
Revenues:				
State grants:				
Early Childhood	\$ -	\$ 88,129	\$ -	\$ 88,129
Family support and parent education	-	-	268,326	268,326
Preschool support for low-income families	-	-	117,815	117,815
Quality improvement	-	-	56,107	56,107
Allocation for administration	=	4,638	14,555	19,193
Other grant programs			28,807	28,807
Total state grants	_	92,767	485,610	578,377
Interest on investments	24	323	1,951	2,298
Total revenues	24	93,090	487,561	580,675
Expenditures:				
Program services:				
Early childhood	5,945	82,765	-	88,710
Family support and parent education	-	-	272,981	272,981
Preschool support for low-income families	-	-	94,225	94,225
Quality improvement	-	-	66,213	66,213
Other program services	_	-	34,291	34,291
Total program services	5,945	82,765	467,710	556,420
Administration	525	4,638	13,337	18,500
Total expenditures	6,470	87,403	481,047	574,920
Net change in fund balance	(6,446)	5,687	6,514	5,755
Fund balance beginning of year	6,446		69,648	76,094
Fund balance end of year	\$ -	\$ 5,687	\$ 76,162	\$ 81,849

#### (13) Juvenile Detention Center

The County participates in the Northwest Iowa Multi-county Regional Juvenile Detention Center, a political subdivision created under Chapter 28E of the Code of Iowa. The purpose of the Center is to establish and maintain a juvenile detention facility and related services. The Center does not determine capital allocations of the equity interest for individual participating jurisdictions. The Center issues separate financial statements on the accrual basis, and the transactions of the Center are not included in the financial statements of the County.

The Center's activity for the fiscal year ending June 30, 2013, which is the latest information available, is summarized as follows:

Net assets, beginning of year	\$ 255,546
Revenues	925,932
Expenses	 983,130
Net assets, end of year	\$ 198,348

The financial statements of the center are available at the Center's administrative office in Cherokee, Iowa.

#### (14) Commitments

The County has entered into the following contracts which were not completed as of June 30, 2014:

		Costs	Remaining		
	Total	Incurred	Commitment		
	Contract	As of	As of		
<u>Project</u>	<u>Amount</u>	<u>6-30-14</u>	<u>6-30-14</u>		
Box Culverts	\$ 452,406	\$ 423,052	\$ 29,354		
Warehouse remodel	23,545		23,545		
	<u>\$ 475,951</u>	\$ 423,052	<u>\$ 52,899</u>		

The balance remaining at June 30, 2014, will be paid as work on the projects progresses.

#### (15) Leases

Buena Vista County leases a copy machine for the communications department; postage machines for the sheriff's department and treasurer's office; and a radio tower for the communications department. The Department of Human Services also leases a copy machine and a postage machine. Total minimum payments under these operating leases for the year ended June 30, 2014, was \$9,300.

#### (15) <u>Leases</u> – (Continued)

Future remaining minimum lease payments under these leases at June 30, 2014, are as follows:

Year ending	
<u>June 30,</u>	Amount
2015	\$ 9,975
2016	9,975
2017	5,777
2018	328
Total minimum lease paymen	s \$ 26,055

The County has also entered into a lease agreement with Plains Area Mental Health for rental office space. This cash lease arrangement is at a rate of \$1,012.50 per month, which shall be reviewed annually. The County will also pay Plains Area Mental Health for 30% of utilities, janitorial services, snow removal and garbage pick-up. This agreement commenced on April 1, 2010 and will end on October 31, 2014.

#### (16) Prospective Accounting Change

The Governmental Accounting Standards Board has issued Statement No. 68, <u>Accounting and Financial Reporting for Pensions – an Amendment of GASB No. 27</u>. This statement will be implemented for the fiscal year ending June 30, 2015. The revised requirements establish new financial reporting requirements for state and local governments which provide their employees with pension benefits, including additional note disclosures and required supplementary information. In addition, the Statement of Net Position is expected to include a significant liability for the government's proportionate share of the employee pension plan.

#### (17) Contingencies

There is currently litigation against the County seeking damages for various reasons. The outcome and eventual liability of the County, if any, from these is not known at this time.



### BUENA VISTA COUNTY BUDGETARY COMPARISON SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN BALANCES – BUDGET

#### AND ACTUAL (CASH BASIS) – ALL GOVERNMENTAL FUNDS REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2014

			ess Funds t Required to be		Budgeted	Amounts	Final to Net
	Actual	Ē	Budgeted	Net	<u>Original</u>	<u>Final</u>	<u>Variance</u>
Receipts:							
Property and other County tax	\$ 9,543,941	\$	-	\$ 9,543,941	\$9,545,431	\$9,545,431	\$ (1,490)
Interest and penalty on property tax	62,446		-	62,446	47,050	47,050	15,396
Intergovernmental	5,759,619		-	5,759,619	4,623,857	5,357,307	402,312
Licenses and permits	63,927		-	63,927	45,375	58,895	5,032
Charges for service	742,894		-	742,894	690,035	720,035	22,859
Use of money and property	82,768		-	82,768	109,235	111,485	(28,717)
Miscellaneous	907,522		754,649	152,873	342,976	349,996	(197,123)
Total receipts	17,163,117		754,649	16,408,468	15,403,959	16,190,199	218,269
Disbursements:							
Public safety and legal services	3,291,387		_	3,291,387	3,518,100	3,595,278	303,891
Physical health and social services	1,152,903		_	1,152,903	1,302,894	1,331,414	178,511
Mental health	787,860		_	787,860	932,697	972,697	184,837
County environment and education	718,720		_	718,720	701,602	748,766	30,046
Roads and transportation	4,462,166		- -	4,462,166	4,778,175	5,084,400	622,234
Governmental services to residents	740,984		_	740,984	771,234	780,734	39,750
Administration	1,676,497		_	1,676,497	1,690,114	1,802,443	125,946
Non-program	642,812		637,720	5,092	7,200	7,200	2,108
Debt Service	970,625		-	970,625	886,264	971,264	639
Capital projects	1,714,176		_	1,714,176	2,023,563	3,097,279	1,383,103
• •	16,158,130	-	637,720	15,520,410	16,611,843	18,391,475	2,871,065
Total disbursements	10,138,130		037,720	13,320,410	10,011,045	10,391,473	2,071,003
Excess (deficiency) of receipts over disbursements	1,004,987		116,929	888,058	(1,207,884)	(2,201,276)	3,089,334
Other financing sources, net	(84,181)		(132,776)	48,595	650	46,331	2,264
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	920,806		(15,847)	936,653	(1,207,234)	(2,154,945)	3,091,598
Balance beginning of year	9,567,646	_	119,206	9,448,440	7,818,405	9,448,440	
Balance end of year	<u>\$10,488,452</u>	\$	103,359	\$10,385,093	\$6,611,171	\$7,293,495	\$3,091,598

# BUENA VISTA COUNTY BUDGETARY COMPARISON SCHEDULE-BUDGET TO GAAP RECONCILIATION REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2014

	Go	vernmental Fur	nds
			Modified
	Cash	Accrual	Accrual
	<u>Basis</u>	Adjustments	<u>Basis</u>
Revenues	\$17,163,117	\$ (28,174)	\$17,134,943
Expenditures	16,158,130	3,256,689	19,414,819
Net	1,004,987	(3,284,863)	(2,279,876)
Other financing sources, net	(84,181)	(45,605)	(129,786)
Beginning fund balances	9,567,646	3,749,363	13,317,009
Ending fund balances	\$10,488,452	\$ 418,895	\$10,907,347

# BUENA VISTA COUNTY NOTES TO REQUIRED SUPPLEMENTARY INFORMATION – BUDGETARY REPORTING JUNE 30, 2014

The budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the County Board of Supervisors annually adopts a budget on the cash basis following required public notice and hearing for all funds except blended component units, the Internal Service Fund, and Agency Funds, and appropriates the amount deemed necessary for each of the different County offices and departments. The budget may be amended during the year utilizing similar statutorily prescribed procedures. Encumbrances are not recognized on the cash basis budget and appropriations lapse at year end.

Formal and legal budgetary control is based upon ten major classes of expenditures known as functions, not by fund. These ten functions are: public safety and legal services, physical health and social services, mental health, county environment and education, roads and transportation, governmental services to residents, administration, non-program, debt service, and capital projects. Function disbursements required to be budgeted include disbursements for the General Fund, the Special Revenue Funds, the Debt Service Fund, and the Capital Projects Fund. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. Legal budgetary control is also based upon the appropriation to each office or department. During the year, two budget amendments increased budgeted disbursements by \$1,779,632. The budget amendments are reflected in the final budgeted amounts.

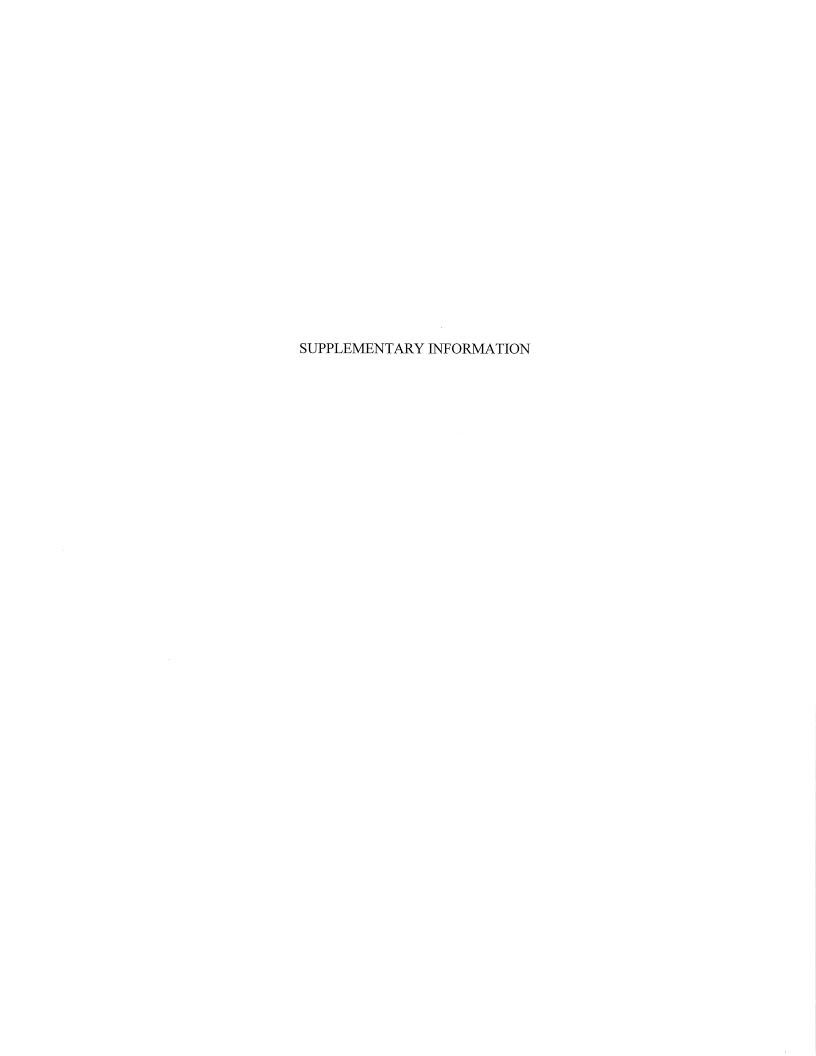
In addition, annual budgets are similarly adopted in accordance with the Code of Iowa by the appropriate governing body as indicated: for the County Extension Office by the County Agricultural Extension Council, for the County Assessor by the County Conference Board, for the E911 System by the E911 Service Board, and for Emergency Management Services by the County Emergency Management Commission.

Included in the funds not required to be budgeted are the drainage districts.

# BUENA VISTA COUNTY SCHEDULE OF FUNDING PROGRESS FOR THE RETIREE HEALTH PLAN REQUIRED SUPPLEMENTARY INFORMATION JUNE 30, 2014

Year Ended June 30,	Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
					0.000/	Φ 4 210 646	0.92%
2009	July 1, 2008	-	\$38,918	\$ 38,918	0.00%	\$4,210,646	
2010	July 1, 2008	-	\$38,918	\$ 38,918	0.00%	\$4,336,965	0.90%
2011	July 1, 2008	_	\$38,918	\$ 38,918	0.00%	\$4,467,074	0.87%
2012	July 1, 2011	_	\$86,758	\$ 86,758	0.00%	\$4,687,200	1.85%
	July 1, 2011 July 1, 2011	_	\$86,758	\$ 86,758	0.00%	\$4,827,816	1.80%
2013 2014	July 1, 2011 July 1, 2011	-	\$86,758	\$ 86,758	0.00%	\$4,972,650	1.75%

See Note 9 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB cost and net OPEB obligation, and funded status and funding progress.



# BUENA VISTA COUNTY COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

#### NONMAJOR GOVERNMENTAL FUNDS

YEAR ENDED JUNE 30, 2014

Special Revenue County Resource Local Newell Jail Conservation Jail Enhancement Option Recorder's Cemetery Capital Security Commissary Drainage Land and Secondary Records **Projects** Total Acquisition **Trust** Fund Fund **Districts** Roads Management **Protection ASSETS** 788,088 128,938 \$ 1,983 \$ 103,359 \$ 75,173 \$ 145,651 \$ 31,917 \$ 15,413 \$ 285,654 \$ Cash and pooled investments Receivables: 378 72 306 Accounts 3 Accrued interest 110,615 110,615 Drainage assessments 81,223 210 3,358 70,886 6,769 Due from other governments 4,125 4,125 Prepaid expenses 984,438 1,983 15,722 \$ 156,545 35,275 213,974 129,220 75,179 356,540 Total assets LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES Liabilities: 54,465 53.081 \$ \$ 1,384 \$ Accounts payable 27,632 27,632 Interest payable 82,097 1,384 80,713 Total liabilities Deferred inflows of resources: 110,615 110,615 Unavailable revenues 110,615 110,615 Total deferred inflows of resources Fund balances: Nonspendable: 4,125 4,125 Prepaid expenses 787,601 1,983 22,646 129,220 75,179 152,420 33,891 15,722 Restricted 356,540 1,983 791,726 129,220 33,891 22,646 156,545 15,722 75,179 356,540 Total fund balances Total liabilities, deferred inflows of 1,983 984,438 213,974 129,220 35,275 \$ 75,179 156,545 \$ 356,540 15,722 \$ resources and fund balance

Schedule 1

See accompanying independent auditor's report.

47

#### Schedule 2

# BUENA VISTA COUNTY COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2014

				Special	Revenue				_	
	Local Option Secondary Roads	County Recorder's Records Management	Resource Enhancement and Protection	Jail Security <u>Fund</u>	Jail Commissary <u>Fund</u>	Drainage <u>Districts</u>	Conservation Land Acquisition	Newell Cemetery <u>Trust</u>	Capital Projects	<u>Total</u>
Revenues:								Φ.	Ф	Φ 401 000
Property and other County tax	\$ 421,809	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 421,809
Intergovernmental	-	-	25,743	-	-	-	-	-	-	25,743
Charges for services	-	3,607	-	58,767	-	-	10,463	-	-	72,837
Use of money and property	-	62	120	-	-	-	14,142	5	5	14,334
Miscellaneous			3,500	1,784	17,276	754,649	6,505	1		783,715
Total revenues	421,809	3,669	29,363	60,551	17,276	754,649	31,110	6	5	1,318,438
Expenditures:										
Operating:										
Public safety and legal services	-	-	-	6,378	13,385	-	-	-	-	19,763
Administration	-	-	-	15,914	-	-	-	-	-	15,914
Non-program	-	-	39,880	-	-	615,960	-	-	-	655,840
Capital Projects							48,101		3,199	51,300
Total expenditures			39,880	22,292	13,385	615,960	48,101		3,199	742,817
Excess (deficiency) of revenues over expenditures	421,809	3,669	(10,517)	38,259	3,891	138,689	(16,991)	6	(3,194)	575,621
Other financing sources (uses):										
Operating transfers in (out)	(442,289)	-	-	-	-	-	10,485	-	-	(431,804)
Drainage district warrants	-	-		_		(132,776)	-			(132,776)
Total other financing sources (uses)	(442,289)	-	<u>-</u>			(132,776)	10,485			(564,580)
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	(20,480)	3,669	(10,517)	38,259	3,891	5,913	(6,506)	) 6	(3,194)	11,041
Fund balances beginning of year	377,020	12,053	85,696	118,286	30,000	16,733	135,726	1,977	3,194	780,685
Fund balances end of year	\$ 356,540	\$ 15,722	\$ 75,179	\$ 156,545	\$ 33,891	\$ 22,646	\$ 129,220	\$ 1,983	\$ -	\$ 791,726

# BUENA VISTA COUNTY COMBINING SCHEDULE OF FIDUCIARY ASSETS AND LIABILITIES – AGENCY FUNDS JUNE 30, 2014

Schedule 3

		County Offices	_	ricultural xtension		County Assessor	S	chools		nmunity	Cor	porations	Tov	wnships		Auto License and Jse Tax	<u>.</u>	<u>Other</u>		<u>Total</u>
					=							1		_						
ASSETS																				
Cash and pooled investments:																				
County Treasurer	\$	-	\$	1,650	\$	605,063	\$	138,031	\$	8,580	\$	86,280	\$	2,250	\$	482,443	\$	326,647	\$	1,650,944
Other County officials		53,499		-		-		-		-		-		-		-		-		53,499
Receivables:																				
Property tax:																				55.605
Delinquent		-		608		1,100		38,475		2,602		33,394		169		-		1,337		77,685
Succeeding year		-		208,380		377,518	13	3,364,305	8	888,276	5	5,784,801	3	35,465		-		468,643	2	1,427,388
Accounts		9,889		-		-		-		-		-		-		-		39,273		49,162
Accrued interest		-		-		-		-		-		-		-		-		39		39
Due from other governments		-		-		_		-		-		-		-		-		18,593		18,593
Special assessments		_		-		-		-		-		-		-		-		806,637		806,637
Prepaid expenses		-		-		-		-		_						-		10,809	_	10,809
Total assets	\$	63,388	\$	210,638	\$	983,681	\$13	3,540,811	\$ 8	399,458	\$ 5	5,904,475	<u>\$3</u>	37,884	\$	482,443	<u>\$1</u> ,	,671,978	<u>\$2</u>	24,094,756
LIABILITIES																				
Accounts payable	\$	_	\$	_	\$	57,120	\$	_	\$	-	\$	-	\$	-	\$	-	\$	14,965	\$	72,085
Salaries & benefits payable	Ψ	_	~	_	•	10,072		_		_		_		-		-		2,571		12,643
Due to other governments		34,467		210,638		916,489	13	3,540,811	8	399,458	5	5,904,475	3	37,884		482,443	1	,640,066	2	23,966,731
Trusts payable		28,921				-		-		-		-		-		-		14,376		43,297
Total liabilities	\$	63,388	\$	210,638	\$	983,681	\$13	3,540,811	\$ 8	399,458	\$ 5	5,904,475	\$ 3	37,884	\$	482,443	\$1	,671,978	\$2	24,094,756
Total Haumities	φ	00,500	Ψ	210,000	Ψ	703,001	ΨΙ	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Ψ	,,,,,,,	Ψ J	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	<del>+ -</del>	- ,,,,,,,,	<u>-</u>	,	-		<u> </u>	

#### Schedule 4

## BUENA VISTA COUNTY COMBINING SCHEDULE OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES – AGENCY FUNDS YEAR ENDED JUNE 30, 2014

	County Offices	Agricultural Extension	County <u>Assessor</u>	<u>Schools</u>	Community Colleges	Corporations	<u>Townships</u>	Auto License and <u>Use Tax</u>	<u>Other</u>	<u>Total</u>
ASSETS AND LIABILITIES										
Balances beginning of year	\$ 81,643	\$ 172,181	\$1,013,118	\$13,997,241	\$ 890,607	\$ 6,418,143	\$ 312,558	\$ 453,336	\$1,720,902	\$ 25,059,729
Additions:										
Property and other county tax	_	208,390	377,898	13,331,088	887,408	5,421,987	335,390	-	467,595	21,029,756
E911 surcharge	-	-	-	-	-	-	-	-	206,223	206,223
State tax credits	_	6,690	14,479	538,239	34,517	227,970	11,465	<del>-</del> .	18,608	851,968
Office fees and collections	586,523	-	947	-	-	-	-	-	82,487	669,957
Auto licenses, use tax, and postage	_	-	-	-	-	-	-	5,933,230	-	5,933,230
Assessments	_	-	-	-	-	-	-	-	(9,631)	(9,631)
Trusts	628,715	_					_		596,704	1,225,419
Total additions	1,215,238	215,080	393,324	13,869,327	921,925	5,649,957	346,855	5,933,230	1,361,986	29,906,922
Deductions:										
Agency remittances:										
To other governments	594,488	176,623	422,761	14,325,757	913,074	6,163,625	321,529	5,904,123	811,168	29,633,148
Trusts paid out	639,005	-					_	_	599,742	1,238,747
Total deductions	1,233,493	176,623	422,761	14,325,757	913,074	6,163,625	321,529	5,904,123	1,410,910	30,871,895
Balances end of year	\$ 63,388	\$ 210,638	\$ 983,681	\$13,540,811	\$ 899,458	\$ 5,904,475	\$ 337,884	\$ 482,443	\$1,671,978	\$ 24,094,756

### BUENA VISTA COUNTY SCHEDULE OF REVENUES BY SOURCE AND EXPENDITURES BY FUNCTION – ALL GOVERNMENTAL FUNDS FOR THE LAST TEN YEARS

Schedule 5

					Modified A	ccrual Basis				
	2014	2013	2012	2011	<u>2010</u>	2009	2008	2007	2006	2005
Revenues:										
Property and other County tax	\$ 9,539,827	\$ 9,108,894	\$ 8,958,866	\$ 8,589,265	\$ 8,581,521	\$ 7,837,830	\$ 7,065,977	\$ 6,648,612	\$ 6,577,364	\$ 6,388,682
Interest and penalty on property tax	62,446	45,094	44,270	48,725	46,597	49,207	40,523	43,470	46,464	34,702
Intergovernmental	5,658,088	4,886,827	5,288,699	5,229,112	5,144,423	4,646,265	5,074,654	4,998,520	5,072,950	6,021,929
Licenses and permits	63,717	50,829	48,077	42,179	60,668	44,644	51,864	29,037	27,696	32,782
Charges for service	785,442	752,312	748,916	655,653	628,387	720,600	624,766	600,836	625,239	673,495
Use of money and property	95,757	95,463	158,270	121,705	125,632	158,506	243,620	430,698	240,451	151,098
Miscellaneous	929,666	580,176	141,540	144,441	515,737	77,085	289,421	235,095	499,302	367,317
Total	\$17,134,943	\$15,519,595	\$15,388,638	\$14,831,080	\$15,102,965	\$13,534,137	\$13,390,825	\$12,986,268	\$13,089,466	\$13,670,005
Expenditures:										
Operating:										
Public safety and legal services	\$ 3,304,098	\$ 3,133,201	\$ 2,891,404	\$ 2,661,575	\$ 2,430,820	\$ 2,411,483	\$ 2,416,715	\$ 2,208,090	\$ 2,130,132	\$ 1,916,398
Physical health and social services	1,143,827	1,134,781	1,076,467	1,124,760	1,198,245	1,130,674	1,125,268	1,056,604	987,561	1,022,394
Mental health	812,732	706,051	1,676,284	1,338,797	1,258,695	1,379,923	1,428,879	1,496,631	1,407,028	1,255,061
County environment and education	721,335	663,971	730,301	664,729	635,694	625,020	609,120	607,830	642,349	493,960
Roads and transportation	4,250,852	4,225,201	4,777,871	3,772,684	3,771,775	4,319,136	3,170,235	3,622,293	4,492,826	3,051,873
Governmental services to residents	763,557	686,456	675,803	678,327	612,565	607,382	551,839	512,159	488,654	452,522
Administration	1,679,521	1,532,615	1,394,345	1,185,343	1,236,579	1,154,125	1,141,424	1,047,527	1,019,714	979,435
Non-program	660,931	358,882	620,055	411,203	203,259	149,299	564,050	1,961,898	1,151,855	2,138,420
Debt service	4,381,813	1,131,661	1,112,461	1,048,022	1,010,945	1,291,446	1,157,644	1,051,170	858,289	1,265,592
Capital projects	1,696,153	1,113,182	936,356	1,440,775	1,129,049	682,924	1,214,030	4,393,109	710,072	257,978
Total	\$19,414,819	\$14,686,001	\$15,891,347	\$14,326,215	\$13,487,626	\$13,751,412	\$13,379,204	\$17,957,311	\$13,888,480	\$12,833,633

#### BUENA VISTA COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUN	E 30, 2014		Schedule 6
	CED A	Pass-Through	T 1 1
Federal Grantor/Pass-Through Grantor/Program Title	CFDA Number	Entity's <u>Identifying Number</u>	Federal Expenditures
rederal Grantor/Fass-Through Grantor/Frogram Title	<u>Inullibel</u>	identifying Number	Expenditures
Direct:			
U.S. Department of Justice:			
Bulletproof Vest Partnership Program	16.607		\$ 1,703
Indirect:			
U.S. Department of Agriculture:			
Iowa Department of Human Services:			
Human Services Administrative Reimbursements:			
State Administrative Matching Grants for the	10 761		10.111
Supplemental Nutrition Assistance Program	10.561		12,411
U.S. Department of Transportation:			
Iowa Department of Transportation:			
Highway Planning and Construction	20.205	BROS-C011-(90)-8J-1	1 201,119
anguing and control		21102 0011 (50) 00 1	
U.S. Department of Health and Human Services:			
Iowa Department of Human Services:			
Human Services Administrative Reimbursements:			
Refugee and Entrant Assistance	93.566		31
Child Care Mandatory and Matching Funds	02.506		2.666
of the Child Care and Development Fund	93.596 93.658		3,666
Foster Care - Title IV-E Adoption Assistance	93.658 93.659		4,736 1,600
Social Services Block Grant	93.667		3,873
Children's Health Insurance Program	93.767		50
Medical Assistance Program	93.778		19,575
Child Care and Development Block Grant	93.575		6,470
•			40,001
Iowa Department of Public Health:			
Public Health Emergency Preparedness	93.069	5883BT11	6,389
Hospital Preparedness Program (HPP) and Public			
Health Emergency Preparedness (PHEP) Aligned	02.074	5004DT07	10 177
Cooperative Agreements Immunization Cooperative Agreements	93.074 93.268	5884BT07 5882I409	19,167
inimumzation Cooperative Agreements	93.208	5883I409	3,114 2,071
PPHF Capacity Building Assistance to Strengthen		30031407	2,071
Public Health Immunization Infrastructure and			
Performance financed in part by Prevention and			
Public Health Funds	93.539	58841409	5,000
	93.539	5884I409	4,172
			<u>39,913</u>
U.S. Department of Homeland Security:			
Iowa Homeland Security and Emergency			
Management Department: Disaster Grants – Public Assistance	97.036		445,446
Emergency Management Performance Grants	97.036 97.042		18,593
Homeland Security Grant Program	97.042		2,890
Andrew Strain, Grant Hogian	27.007		466,929
Total			
Total			<u>\$ 762,076</u>

# BUENA VISTA COUNTY NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2014

#### (1) Basis of Presentation

The accompanying schedule of expenditures of the federal awards includes the federal grant activity of Buena Vista County, Iowa for the year ended June 30, 2014. All federal financial assistance passed through other government agencies expended during the year is included in the schedule. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations*.

#### (2) Significant Accounting Policies

Revenue from federal awards is recognized when the County has done everything necessary to establish its right to revenue. For government funds, revenue from federal grant is recognized when they become both measurable and available. Expenditures allowable in accordance with the grant agreement are recognized when they become a demand on current available financial resources.

#### HUNZELMAN, PUTZIER & CO., PLC

CERTIFIED PUBLIC ACCOUNTANTS

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JASON K. RAVELING
TAMMY M. CARLSON, C.P.A.
RICHARD R. MOORE, C.P.A. (RETIRED)
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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### To the Officials of Buena Vista County:

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Buena Vista County, Iowa, as of and for the year ended June 30, 2014, and the related Notes to Financial Statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated March 20, 2015.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Buena Vista County's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Buena Vista County's internal control. Accordingly, we do not express an opinion on the effectiveness of Buena Vista County's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, we identified certain deficiencies in internal control we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of Buena Vista County's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control described in Part II of the accompanying Schedule of Findings as items II-(A-C)-14 to be material weaknesses.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control described in Part II of the accompanying Schedule of Findings as item II-(D)-14 to be a significant deficiency.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Buena Vista County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one instance of non-compliance or other matters that are required to be reported under *Government Auditing Standards* and is described in the accompanying Schedule of Findings as item II-E-14. We noted certain instances of noncompliance or other matters which are described in Part III of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the County's operations for the year ended June 30, 2014, are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the County. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

#### Buena Vista County's Responses to the Findings

Buena Vista County's responses to findings identified in our audit are described in the accompanying Schedule of Findings. Buena Vista County's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hungelman, Putgle of Co., PLC March 20, 2015

#### HUNZELMAN, PUTZIER & CO., PLC

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## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND, ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To the Officials of Buena Vista County:

#### Report on Compliance for Each Major Federal Program

We have audited Buena Vista County, Iowa's compliance with the types of compliance requirements described in U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that could have a direct and material effect on its major federal program for the year ended June 30, 2014. Buena Vista County's major federal program is identified in Part I of the accompanying Schedule of Findings.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grant agreements applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for Buena Vista County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Buena Vista County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our opinion on compliance for the major federal programs. However, our audit does not provide a legal determination on Buena Vista County's compliance.

#### Opinion on Each Major Federal Program

In our opinion, Buena Vista County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2014.

#### Report on Internal Control Over Compliance

The management of Buena Vista County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Buena Vista County's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal programs and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Buena Vista County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purposed described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

March 20, 2015

Humpelman, Putzier & Co., PLC

#### Part I: Summary of the Independent Auditor's Results:

- (a) An adverse opinion was issued on the financial statements.
- (b) A significant deficiency and material weaknesses in internal control over financial reporting were disclosed by the audit of the financial statements.
- (c) The audit disclosed non-compliance which is material to the financial statements.
- (d) No significant deficiencies or material weaknesses in internal control over the major programs were disclosed by the audit of the financial statements.
- (e) An unqualified opinion was issued on compliance with requirements applicable to the major programs.
- (f) The audit disclosed no audit findings which were required to be reported in accordance with Office of Management and Budget Circular A-133, Section .510(a).
- (g) The major program was as follows: CFDA Number 97.036 Disaster Grants – Public Assistance
- (h) The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- (i) Buena Vista County did not qualify as a low-risk auditee.

#### Part II: Findings Related to the Financial Statements:

#### INTERNAL CONTROL DEFICIENCIES:

II-A-14 Segregation of Duties — A concentration of closely related duties and responsibilities, such as the recording and processing of cash receipts and disbursements, voiding transactions, reconciliation of bank accounts, preparing journal entries for posting, analyzing financial information, and reporting financial information, exists in most county offices. This concentration with a limited number of employees makes it difficult to establish an adequate system of internal checks on the accuracy and reliability of the accounting records.

Recommendation – Each department head should review the operating procedures of their office to obtain the best segregation of duties as possible under the circumstances. The department head should utilize current employees to provide internal checks through review of financial transactions, voids, reconciliations, and reports. Such reviews should be performed by independent persons to the extent possible, and should be evidenced by initials or signature of the reviewer and the date of the review.

<u>Response</u> – To the degree possible in the various departments, incoming mail is opened, and checks and cash listed, by a person not authorized to make accounting entries. Checks and cash are then turned over to accounting personnel for processing. The list of checks and cash is later reconciled with cash receipt records.

To the degree possible in each department, bank accounts are reconciled promptly by a staff person who is not authorized to sign checks.

To the degree possible in the departments, the following responsibilities are segregated: approval of supporting documentation of claims submitted, preparing and recording of disbursements, and reviewing of warrant with original claim documentation.

To the degree possible in the departments, voided transactions, both receipts and disbursements, will be reviewed and approved by an individual not involved in the voided transaction.

Conclusion – Response accepted.

II-B-14 Financial Reporting – We noted that while management is capable of preparing accurate financial statements that provide information sufficient to make management decisions, reporting financial data reliably in accordance with generally accepted accounting principles (GAAP) requires management to possess sufficient knowledge and expertise to select and apply accounting principles and prepare year-end financial statements, including footnote disclosures. Management presently lacks the qualifications and training to appropriately fulfill these responsibilities, which is a common situation in small entities.

<u>Recommendation</u> - Obtaining additional GAAP knowledge through reading relevant accounting literature and attending local professional education courses should help management significantly improve in the ability to prepare and take responsibility for reliable GAAP financial statements.

Response – Management has addressed this control risk by engaging you (our independent CPA), to prepare the financial statements, has appointed persons with sufficient knowledge to evaluate your preparation of the financial statements, and has reviewed and accepted the financial statements as you have prepared them. Outside preparation of the financial statements is more cost effective than preparing them in-house.

<u>Conclusion</u> – Response accepted.

#### Part II: Findings Related to the Financial Statements: - (Continued)

II-C-14 <u>Disbursements Documentation</u> – There were several credit card charges in the County Extension office which were not supported by proper documentation.

<u>Recommendation</u> — All charges should be supported by documentation which clearly indicates the date and purpose of the disbursement.

<u>Response</u> – This was in regards to the County Extension Office for documentation on credit card charges, and the County Auditor has notified Region 6 Director Terry Jansen, and he will notify the Extension Council to address this issue.

Conclusion - Response accepted.

II-D-14 Accumulated Vacation & Compensatory Time – Three employees had accumulated vacation time in excess of established policies as of June 30, 2014, and three employees had accumulated compensatory time in excess of established policies as of June 30, 2014. These amounts result in a liability which may become a substantial payment at a future date.

 $\underline{\text{Recommendation}}$  — To avoid possible substantial payment in the future, the Board should eliminate some of this accumulation through payments or paid time off.

<u>Response</u> – The Department Heads will be notified to keep a closer watch on vacation and comp time, and see that employees use any excess prior to June 30<sup>th</sup>.

<u>Conclusion</u> – Response accepted.

#### INSTANCES OF NON-COMPLIANCE:

II-E-14 <u>Materials and Supplies Inventory</u> - The financial statements do not include materials and supplies inventory, pertaining primarily to the Special Revenue Funds. The amounts of such inventories are not determinable because no count has been taken by the County.

<u>Recommendation</u> - The County should make appropriate counts of materials and supplies inventory on hand at June 30 each year and determine the cost to be included in the annual financial statements in order to conform with generally accepted accounting principles. The annual count should be coordinated with the independent auditors who will need to observe the inventory counting procedures.

<u>Response</u> – At the current time sufficient resources are not available to perform this inventory on June 30. However, an annual inventory is taken at another time during the fiscal year for management purposes. The Board of Supervisors has determined that this inventory is satisfactory for management's need, and that the cost of changing to a June 30 inventory exceeds the benefit to be gained.

<u>Conclusion</u> – Response accepted.

#### Part III: Other Findings Related to Required Statutory Reporting:

- III-A-14 <u>Certified Budget</u> Disbursements during the year ended June 30, 2014, did not exceed the amounts budgeted.
- III-B-14 <u>Questionable Expenditures</u> No expenditures were noted that we believe may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.

#### Part III: Other Findings Related to Required Statutory Reporting: - (Continued)

- III-C-14 <u>Travel Expense</u> No expenditures of County money for travel expense of spouses of County officials or employees were noted.
- III-D-14 <u>Business Transactions</u> No business transactions between the County and County officials or employees were noted.
- III-E-14 <u>Bond Coverage</u> Surety bond coverage of County officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that coverage is adequate for current operations.
- III-F-14 <u>Board Minutes</u> No transactions were found that we believe should have been approved in the Board minutes but were not. However, the published minutes did not contain the purpose of approved claims as required by Chapter 349.18 of the Code of Iowa and several Attorney General's opinions.

<u>Recommendation</u> - Published minutes should contain a list of all approved claims, including the purpose of the claim.

<u>Response</u> – Since we do not receive inquiries about this information, and in an attempt to manage the cost of publication, the Board of Supervisors has directed that a list of the claims paid should be published quarterly including the vendor and amount. More complete information is available by request.

 $\underline{Conclusion} - Response \ accepted.$ 

- III-G-14 <u>Deposits and Investments</u> No instances of non-compliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa and the County's investment policy were noted.
- III-H-14 Resource Enhancement and Protection Certification The County dedicated property tax revenue to conservation purposes sufficient to meet the requirements of Chapter 455 A.19(1)(b) of the Code of Iowa in order to receive additional REAP funds allocated in accordance with subsections (b)(2) and (b)(3).
- III-I-14 County Extension Office The County Extension Office is operated under the authority of Chapter 176A of the Code of Iowa and serves as an agency of the State of Iowa. This fund is administered by an extension council separate and distinct from County operations and, consequently, is not included in Exhibits A or B. Disbursements during the year ended June 30, 2014, for the County Extension Office did not exceed the amount budgeted.
- Early Childhood Iowa Area Board Buena Vista County is the fiscal agent for the Early Childhood Iowa Area Board, an organization formed pursuant to the provisions of Chapter 256I of the Code of Iowa. Financial transactions of the Area Board are included in the County's financial statements as part of the Other Agency Funds because of the County's fiduciary relationship with the organization. No instances of non-compliance were noted as a result of the audit procedures performed.